

**ALUMNI ASSOCIATION OF T S RESIDENTIAL SCHOOL
SARVAIL.
Bye Laws**

I) OBJECTS:

1. To promote classroom camaraderie and brotherhood among the members of the association.
2. To obtain representation of the association on the various boards, committees, legislatures connected with the running of Telangana State residential schools in Andhra Pradesh Telangana State, curriculum committee, bodies representing and working for the development of educational facilities in rural areas and for rural studies.
3. To undertake social services such as providing medical aid, scholarships career guidance financial aid to the needy and deserving and to undertake all such activities using the skills, expertise, experience and resources of the members.

II) TITLES AND DEFINITION:

In these articles, unless there be something repugnant to or inconsistent with the subject or context.

1. The School means T S Residential School, Sarvail and in short TSRS, Sarvail.
2. The Association shall mean Alumni Association of T S Residential School Sarvail and in short Alumni association of TSRS, Sarvail.
3. Member shall mean Life member who paid full membership fee as specified.
4. Associate Member means all the members who have passed out of the school.
5. President shall mean the president of the Association.
6. Vice President mean the Vice President of the Association
7. General Secretary shall mean General Secretary cum treasurer when a separate Treasurer is not appointed.
8. Treasurer shall mean the Treasurer of the association
9. Oragnising Secretary mean the Organising Secretary of association

10. Joint secretary shall mean the Joint secretary of the association.
11. Year shall mean a calendar year.
12. Executive Committee shall mean the committee consisting all batch representatives
13. Governing Council mean the EC members specified at (5) to (10) above.

III) FUNCTIONING OF THE ASSOCIATION:

1. Management of the association is vested in the executive committee consisting of one representative from each batch passed out from the School.
2. Such executive committee shall elect a President, Vice President, Secretary, Organising Secretary 1 & 2, Joint Secretary1, 2 & 3 and Treasurer amongst them.
3. The term of the executive committee and the governing council shall be for a period of Two year and shall cease from the next day of the annual gathering or the elections to the executive committee which ever is earlier.

IV) PERMANENT SECRETARIAT:

1. Permanent secretariat of the association shall be at Hyderabad, at such address as determined by the governing council.

V) SUB CENTRES:

1. Sub centers can be opened with in India with the permission of the executive committee at such places where at least 5 or more members are living and who propose to serve the society through the association using their own resources or resources of the association.
2. Sub centers can be opened at any place outside India with the permission of the executive committee at such places where 5 or more members are living and who propose to serve the society through the association with their own resources or resources of the association.

VI) FUNDS:

1. The source of Income of the association is the admission fee including life membership, subscription, sale of souvenirs, publications, donations etc.
2. Funds are deposited in any schedule bank and the bank account is operable jointly by president/secretary and Treasurer, withdrawals are done under the joint signatures of any two of President/Secretary and Treasurer. Accounts shall be audited every year.

VII) OFFICIAL ORGAN:

1. A bulletin enlightening the members about the activities of the association and the members shall be published at a regular period either on paper or electronic mode, as determined by the executive committee. A sub-committee, shall be appointed to look into the affairs of publishing the official organ.

VIII) ELIGIBILITY:

1. **Members:** Everyone who have studied at T S. Residential School Sarvail Nalgonda district (Previously known as APRS) and paid his dues to the association.
2. **Associate members:** All the persons passed out of the School excluding above.
3. **Honorary Member** – Teaching faculty and non teaching staff of the School either retired or serving or served once at least for one academic year in his service.

IX) ADMISSION FEES:

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1. Admission fees payable on election for membership for member is Rs. 3,000/- (Rs. Three thousand only)
2. The council shall on receipt of a specific request, have the power to waive the subscription on any unemployed members during the period of such unemployment.
3. The council shall have the power to alter the rates of subscription from time to time subject to the ratification at a General Meeting on prior information.
4. A register (hard or soft copy) of members shall be maintained at the office of the Association showing the name, address and occupation of every member admitted to the Association and shall be available for the inspection of the members at the office during office hours as may be fixed by the council.
5. Members will have equal right and responsibilities in the affairs of the Association. In the General Meeting, When Polling will be necessary each member present will be entitled one vote only. Proxies shall not be allowed in any meeting.

X) POWERS AND DUTIES OF OFFICE BEARERS

1. Powers and duties of the President :-

- A) The President shall be the Chief Executive of the association and shall preside over all the meetings of the association and of the council at which he is present.
- B) He shall generally look after the affairs of the association and the council and shall see that the association and council function in the manner laid down in this constitution. The president shall normally be guided by the council
- C) The President should ensure that proper accounts of the finances of the association are maintained and audited before 31st March every year or before AGM whichever is earlier.

2. Powers and duties of the Secretary, Organising Secretary and Joint Secretary :-

- A) The Secretary shall be the principal office bearer of the association and shall be responsible for the proper and efficient management of the administrative matters of the association. The immovable property of the association shall be under the charge of the Secretary. The association shall be used in the name of the Secretary in the Court of law.

His duties, inter-alia shall be:-

- B) To conduct the correspondence of the association and of the council and to sign all notices, paper and letters emanating from the association and carry on all other secretarial work of the association under the directions of the subject to the control of the President and the council.
- C) To invite members to act on committees or sub-committee on the advise of the president and subject to confirmation of the next council meeting.
- D) To take minutes of all the proceedings of meetings of the Council and of the association.
- E) To discharge such other functions and responsibilities as are generally or specifications or bye-laws framed from time to time and or entrusted to him by the President.
- F) The Organising Secretary and Joint Secretary shall generally assist the Secretary in the efficient discharge of his duties and responsibilities and in his absence for any cause whatsoever shall be responsible for carrying out all the duties and responsibilities for the Secretary as herein before mentioned.

3. Funds, Powers and Duties of the Treasurer and Operation of Funds and Maintenance of Accounts:

1. The treasure shall keep proper accounts of all receipts and disbursements and shall make them available at the office during office hours for inspection by the member.
2. The treasure shall be in charge of the funds and may retain with him any amount up to Rs.10,000/- (Rupees Ten thousand only). The funds of the association shall be deposited in any one or more of the Scheduled banks. The bank accounts shall be operated by the president/secretary and Treasurer jointly. Any withdrawal from the bank can be made under the joint signature of President or Secretary and Treasurer.
3. The amounts of the association shall be audited by annually by qualified auditor or government auditor appointed by the general body and such audited statement of accounts shall be passed annually in the general meeting.
4. The funds of the association shall be applied towards fulfillment of the objectives of the association.
5. Written systematic accounts of the association in respect of funds of the association will be maintained.

XI) SOURCE OF INCOME

1. The source of income of the association is the admission fees, life membership fee, sale of souvenirs of the association gifts and such other grants received from time to time from government public bodies, corpus, voluntary donations etc. for the furtherance of the objectives of the association.

XII) AMENDMENT OF THE RULES

1. No amendment to any provision of the constitution shall have effect unless approved by at least 75% of the total membership of the council ratified by at least 75% majority in a general body meeting specifically convened for the purpose.

XIII) POWER AND FUNCTION OF THE GENERAL BODY

1. To pass the budget, Annual Report, Audited statement of account, to appoint auditor and to elect office bearers and members of the council